

DATE: January 17, 2019
TO: 911 Emergency Response Advisory Committee
FROM: Lisa Rose-Brown, Sparks Police Department, Police Service Manager, 775-353-2304, rosebrown@cityofsparks.us
THROUGH: Brian Allen, Chief of Police
SUBJECT: Request for reimbursement for the purchase of 20 Plantronics headsets.
[For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the purchase of twenty (20) Plantronics headsets totaling \$1,534.50.

SUMMARY

Request for reimbursement for the purchase of 20 Plantronics headsets.
[For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the purchase of twenty (20) Plantronics headsets totaling \$1,534.50.

NRS APPLICABLE: *Copy from website and insert here.*

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is Sparks Police Department Public Safety answering Point.

PREVIOUS ACTION

In 2014 the E911 board approved funds to purchase headsets for Sparks Police Department Emergency Communications dispatchers. The currently request is to replace the headsets purchased in 2014.

BACKGROUND

Sparks Police Department Emergency Communications needs to replace the current headsets that are being used. The new headsets are part of a routine equipment refresh of existing equipment used by the 911 dispatchers. This is one of the most important tools used by dispatchers to communicate with both 911 callers and the first responders. Sparks Police Department Emergency Communications requests reimbursement in the amount of \$1,534.50 to cover the cost of purchasing of 20 Plantronics headsets.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the purchase the Plantronics headsets for a cost not to exceed \$1,534.50.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for reimbursement for the purchase and the cost of purchasing twenty (20) Plantronics headsets in the amount of \$1,534.50.

POSSIBLE MOTION

Move to approve the recommendation to reimburse the Sparks Police Department in the amount of \$1,534.50 for the purchase of 20 Plantronics headsets.

FactoryOutletStore.com

An Independent Retailer of Consumer Products

Dear Lisa,

Thank you for your order.

Below are your order details. You will receive another e-mail with tracking information once your order has shipped.

Problems, questions, or concerns about your order?

Call us toll free at (800) 721-1260 or E-mail us at processing@factoryoutletstore.com. You can also visit us online at pl.factoryoutletstore.com/Help

Order Receipt

Order Number: FOS9052521E
Order Date: 11/29/2018 3:38 PM
Order Status: pl.factoryoutletstore.com/Help



Plantronics EncorePro HW710 (Replaces the EncorePro HW291N)
Mono Corded Headset
Brand New

Price	\$84.95
Quantity	10
Item Total	\$849.50



Plantronics EncorePro HW540
Mono Corded Headset
Brand New

Price	\$72.00
Quantity	5

